

City of Sanibel Community
Services Building Division
800 Dunlop Road, Sanibel, Fl. 33957
Office (239) 472-4555/Fax (239) 472-8826 Email: sanibelbuild@mysanibel.com



**City of Sanibel
Notice to Building Official
of Use of Private Provider**

Project Name: _____

Parcel Tax ID: _____

Services to be provided: **Plans Review** _____ **and/or Inspections** _____

Note: If the notice applies to either private plan review or private inspection services the Building Official may require, at his or her discretion, the private provider is used for both services pursuant to Section 553.791(2) Florida Statute.

If private provider plan review is performed all required inspections must also be performed by the private provider as well.

I _____,

the fee owner, affirm I have elected to use the Private Provider indicated below to conduct the services indicated above.

Private Provider Firm: _____

Private Provider:

Address: _____

Telephone: _____ Fax: _____

Email Address: _____

Florida License, Registration or Certificate #: _____

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**City of Sanibel Notice
To Building Official
Use of Private Provider**

I have elected to use one or more private providers to provide building code plans review and/or inspection services on the building that is the subject of the enclosed permit application, as authorized by s. 553.791, Florida Statutes. I understand that the local building official may not review the plans submitted or perform the required building inspections to determine compliance with the applicable codes, except to the extent specified in said law. Instead, plans review and/or required building inspections will be performed by licensed or certified personnel identified in the application. The law requires minimum insurance requirements for such personnel, but I understand that I may require more insurance to protect my interests. By executing this form, I acknowledge that I have made inquiry regarding the competence of the licensed or certified personnel and the level of their insurance and am satisfied that my interests are adequately protected. I agree to indemnify, defend, and hold harmless the local government, the local building official, and their building code enforcement personnel from any and all claims arising from my use of these licensed or certified personnel to perform building code inspection services with respect to the building that is the subject of the enclosed permit application.

I understand the Building Official retains authority to review plans, make required inspections, and enforce the applicable codes within his or her charge pursuant to the standards established by s. 553.791, Florida Statutes. If I make any changes to the listed private providers or the services to be provided by those private providers, I shall, within 1 business day after any change, update this notice to reflect such changes. The building plans review and/or inspection services provided by the private provider is limited to building code compliance and does not include review for fire code, land use, environmental, or other codes.

_____Initials

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The following attachments are provide as required:

1. Qualification statements, resume and a copy of the private provider license required by F.S. 471 or F.S. 481 and all duly authorized representative's employment affidavit are signed and notarized & copies of all licenses required by F.S. 468.
2. Private Provider Plan Compliance Affidavit is signed and notarized, unless Private Provider is only performing building inspections for project.
3. Private Provider complete list of building inspections to be performed is attached. (4-Pages)
4. Section 553.791(16) of the Florida Statutes provides for requiring minimum insurance coverage for professional liability covering all services performed as a private provider. The section states: "A private provider may perform building code inspection services on a building project under this section only if the private provider maintains insurance for professional liability covering all services performed as a private provider. Such insurance shall have minimum policy limits of \$1 million per occurrence and \$2 million in the aggregate for any project with a construction cost of \$5 million or less and \$2 million per occurrence and \$4 million in the aggregate for any project with a construction cost of over\$5 million. Nothing in this section limits the ability of a fee owner to require additional insurance or higher policy limits. For these purposes, the term "construction cost" means the total cost of building construction as stated in the building permit application. **If the private provider chooses to secure claims-made coverage to fulfill this requirement, the private provider must also maintain coverage for a minimum of 5 years subsequent to the performance of building code inspection services.** The insurance required under this subsection shall be written only by insurers authorized to do business in this state with a minimum A.M. Best's rating of A. Before providing building code inspection services within a local building official's jurisdiction, a private provider must provide to the local building official a certificate of insurance evidencing that the coverage's required under this subsection are in force." The proof of insurance required by this section will be expected seven (7) days prior to first inspection by the private provider firm.
5. The Private Provider shall notify the Building Official through The City of Sanibel Building Division an inspection request e-mail address at sanibelbuild@mysanibel.com prior to performing any inspections by the Private Provider on the permitted building structure(s).

Forms approved by the Building Official are provided as part of this package. Forms provided in this package must be used on each occurrence of the event identified by the forms. No substitute forms will be accepted.

In witness whereof, I (we) set our hands this this _____ day of _____

Signature of Individual Owner

Signature of Company Representative

Printed Name of Individual Owner

Printed Name of Company Representative

The foregoing instrument was sworn to (or affirmed), subscribed, and acknowledged before me **by means of physical presence or on line notarization, this ___ day of _____ 20___**, by _____ (name of person making statement), who is personally known to me or has produced (type of identification) as identification.

The foregoing instrument was sworn to (or affirmed), subscribed, and acknowledged before me **by means of physical presence or on line notarization, this ___ day of _____ 20___**, by _____ (name of person making statement), who is personally known to me or has produced (type of identification) as identification.

Notary Public Signature

Notary Public Signature

(SEAL)

Produced Identification
Personally Known

(SEAL)

Produced Identification
Personally Known